

May 10, 2010



JOB ANNOUNCEMENT
Senior Manager of Policy
The International Katoomba Group

SUMMARY

The Senior Manager will report to the Director of the International Katoomba Group and be responsible for providing policy advice to governments on ecosystem services and environmental markets around the world, with a focus on Latin America and sub-Saharan Africa.

The Senior Manager will work with the Director, Regional Advisory Committees, consultants, and Program Associates as she/he leads the strategic development and implementation of this new policy advising function within the International Katoomba Group, which has grown out of past 'rapid policy response' work by the International Katoomba Group. The Senior Manager will also coordinate with other Forest Trends programs on policy-related capacity building and initiatives, such as the Katoomba Incubator, which supports catalytic demonstration projects, and the Communities & Markets Program, which engages with rural communities around the world. Specific tasks will include identifying key precedent setting policy contexts, providing policy advising, overseeing specialist members of the Katoomba Group advising governments, and coordinating all aspects of policy work globally by the International Katoomba Group, in close collaboration with regional Advisory Committees.

With its first gathering in 2000, the Katoomba Group was launched as an international working group focused on advancing markets for the ecosystem services, including watershed protection, biodiversity habitat, and carbon storage. The Group serves as a source of ideas for, and strategic information about, ecosystem service markets. It has been known for its international meetings, which have provided a forum for exchanging ideas, influencing policy-makers, and catalyzing new initiatives. For more information please visit our website at www.katoombagroup.org

ROLES AND RESPONSIBILITIES

1. Policy Advising

- **Advise national and sub-national government officials on crafting policy and anticipating legal issues** associated with payments for ecosystem services (PES), payments for watershed services (PWS), and Reducing Emissions from Deforestation and Degradation (REDD), particularly in Latin America and Africa
- **Manage the Katoomba Group's Rapid Response Team (RRT) initiative and policy advisory engagements**
- **Coordinate with the Katoomba Group's Legal Initiative** on key strategic issues to address and implementation of projects and publications

2. Policy-Related Capacity Building

- **Develop policy training strategy**, based on a need and opportunity assessment that considers policy issues from a community level through private sector and institutional issues
- **Design PES, PWS, and REDD policy training modules** for national and sub-national government officials
- **Deliver, and/or coordinate implementation of, PES, PWS, and REDD-focused training** for national and sub-national government officials to develop strategies and produce enabling legislation

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3. Policy Tracking & Dissemination

- **Track policy and legislative developments around the world** related to PES, PWS, and REDD, including, but not limited to, examples of specific national and sub-national policy; international methodologies and standards; key policy-related research, publications and events
- **Track key policy lessons learned** based on ongoing review of successes and failures in the policy domain
- **Disseminate insights on policy and legislative developments globally** through regular e-newsletters, Katoomba Group publications, Ecosystem Marketplace articles, and other publications related to environmental and financial markets
- **Author and co-author publications and articles on policy issues** both in terms of Katoomba Group-issued publications as well as other information sources
- **Represent the Katoomba Group at conferences and events** as prioritized in collaboration with the Director of the International Katoomba Group

4. Management

- **Manage associate staff** in terms of weekly work, professional development, and annual reviews
- **Engage in fundraising** through writing grant proposals, reports, meeting with donors and undertaking all other activities associated with grant seeking and management
- **Oversee budgets**
- **Coordinate with regional Katoomba Group Advisory Groups** to define regional objectives and activities

QUALIFICATIONS

- Master's degree in environmental policy, environmental science, or a related field
- At least 7 years, ideally 10 years, of experience working on environmental policy issues in Latin America and/or Africa, ideally with recent experience related to climate change policy, forest carbon, REDD, payments for ecosystem services (PES), and/or payments for watershed services (PWS)
- Strong knowledge of contemporary conservation and sustainable development policy
- Familiarity with environmental markets
- Ability to master new areas quickly
- Experience working with collaborators from diverse backgrounds and proven ability to work with interdisciplinary teams
- Strong technical writing skills and ability to communicate technical information clearly and simply to a varied audience (including representatives from indigenous peoples, local communities, governments, companies and banks, as well as the scientific community)
- Strong organizational and time management skills, and a self-directed management style
- Effective written and oral communication and inter-personal skills
- Willingness to travel internationally roughly 30% to 40% of the time
- Fluency in English with Spanish, with Portuguese and/or French language skills a plus

Time Commitment: Full-time / 40 hours per week

Compensation: Negotiable, employees also enjoy a generous benefits package

Location: Washington, D.C.

Closing Date: June 15, 2010

Please send C.V. and cover letter to Sissel Waage, Director, International Katoomba Group, at swaage@forest-trends.org. No phone calls please.